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|  | | |  | Ivette A Reyes-Ramirez |
| Recent Experience February 2016 – November 2018  Flight Attendant**•** Inflight Crew **•** United Airlines  June 2015 – January 2016  Flight Attendant**•** Inflight Crew **•** Spirit Airlines  August 2012 – July 2015  NRO Trainer**•** Lead Bartender **•** Bj’s Restaurant and Brewhouse  Hardworking employee who thrives under pressure and goes above and beyond for the needs of clients in both personal and professional capacities. Proactive, safety and customer service oriented, skillful and dedicated team player with extensive experience in the coordination and support of daily operational and administrative functions in the Airline and food and beverage industry. Education Berkeley City College, Berkeley, CA USA - 2013   * Associate of Science, Biotechnology.   Instituto Tecnologico de Santo Domingo, Dominican Republic - 2008   * Bachelor of Science, Medicine.   **Colegio Santo Domingo, Santo Domingo, Dom-Rep -2003**   * High School Diploma, General Studies.  Highlights  * Fluent in English and Spanish * Quick learner * Exceptional communication skills * Quick problem solver * Gracious, professional demeanor  Employment History July 2010 – April 2015  Executive Assistant**•** Customer Service **•** Mini World Academy  December 2009 – September 2012  Front Desk Assistant**•** Customer Service **•** Hilton Miami Airport  March 2009 – December 2011  Assistant Manager**•** Customer Service**•** GUESS? Certifications  * First Aid certification - CPR Certified * Responsible vendor serve-safe in food and alcohol certified * Professional Bartending (Nationally Certified) * Wound closure certified by Universidad Autonoma in May-2005 * SAFE STAFF Food handler certified Aug. 2012 Miami FL * Micros hospitality management system, ALOHA, POS Siiva system * Microsoft Word, Excel, PowerPoint, Mac platform user.  References Maria Santalla – Mini World Academy Director Mia, Fl 305-553-2441  Luis Lopera – Bj’s Restaurant Manager Doral, Fl 305-463-9750 |
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|  |  | Ivette.Reyra@gmail.com |
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